

ENVELOPE SIZE CHART

1 Commercials and Officials

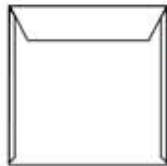
Size	Dimensions
6 ¹ / ₄	3 1/2 x 6
6 ³ / ₄	3 5/8 x 6 1/2
7	3 3/4 x 6 3/4
7 ³ / ₄	3 7/8 x 7 1/2
Monarch	3 7/8 x 7 1/2
Check	3 5/8 x 8 5/8
9	3 7/8 x 8 7/8
10	4 1/8 x 9 1/2
11	4 1/2 x 10 3/8
12	4 3/4 x 11
14	5 x 11 1/2

2 Standard Window Sizes and Positions



Size	Window Size	Standard Left	Position from Bottom
6 ¹ / ₄ Window	1 1/8 x 4 1/2	3/4"	1/2"
6 ³ / ₄ Window	1 1/8 x 4 1/2	7/8"	1/2"
7 Window	1 1/8 x 4 1/2	7/8"	1/2"
7 ³ / ₄ Window	1 1/8 x 4 1/2	7/8"	1/2"
8 ⁵ / ₈ or Check Window	1 x 4	1"	3/4"
9 Window	1 1/8 x 4 1/2	7/8"	1/2"
10 Window	1 1/8 x 4 1/2	7/8"	1/2"
Rt. 10 Window	1 1/8 x 4 1/2	7/8" (right)	1/2"
11 Window	1 1/8 x 4 1/2	7/8"	1/2"

3 Squares



Size
6 1/2 x 6 1/2
7 1/2 x 7 1/2
8 x 8
8 1/2 x 8 1/2
9 x 9
9 1/2 x 9 1/2

4 Remittance or Wallet Flap



Item	Size	Flap
6 ¹ / ₄	3 1/2 x 6 1/2	3 3/16
6 ¹ / ₂	3 1/2 x 6 1/4	3 3/8
6 ³ / ₄	3 5/8 x 6 1/2	3 1/2
9	3 7/8 x 8 7/8	3 5/8

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5 A-Style - Square Flap Baronial - Pointed Flap



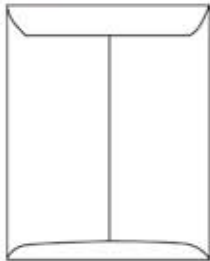
Item	Size
A-2	4 ³ / ₈ x 5 ³ / ₄
A-6	4 ³ / ₄ x 6 ¹ / ₂
A-7	5 ¹ / ₄ x 7 ¹ / ₄
A-8	5 ¹ / ₂ x 8 ¹ / ₈
A-9	5 ³ / ₄ x 8 ³ / ₄
A-10	6 x 9 ¹ / ₂
Slimline	3 ⁷ / ₈ x 8 ⁷ / ₈

6 Booklet Open on long end



Item	Size
3	4 ³ / ₄ x 6 ¹ / ₂
4 ¹ / ₂	5 ¹ / ₂ x 7 ¹ / ₂
5	5 ¹ / ₂ x 8 ¹ / ₈
6	5 ³ / ₄ x 8 ⁷ / ₈
6 ¹ / ₂	6 x 9
6 ⁵ / ₈	6 x 9 ¹ / ₂
6 ³ / ₄	6 ¹ / ₂ x 9 ¹ / ₂
7 ¹ / ₄	7 x 10
7 ¹ / ₂	7 ¹ / ₂ x 10 ¹ / ₂
9	8 ³ / ₄ x 11 ¹ / ₂
9 ¹ / ₂	9 x 12
10	9 ¹ / ₂ x 12 ⁵ / ₈
13	10 x 13

7 Catalog Open on short end



Item	Size
1	Scarf 4 ⁵ / ₈ x 6 ³ / ₄
6	Scarf 5 ¹ / ₂ x 8 ¹ / ₄
1	Catalog 6 x 9
1 ³ / ₄	Catalog 6 ¹ / ₂ x 9 ¹ / ₂
3	Catalog 7 x 10
6	Catalog 7 ¹ / ₂ x 10 ¹ / ₂
9 ³ / ₄	Catalog 8 ³ / ₄ x 11 ¹ / ₄
10 ¹ / ₂	Catalog 9 x 12
12 ¹ / ₂	Catalog 9 ¹ / ₂ x 12 ¹ / ₂
13 ¹ / ₂	Catalog 10 x 13
15	Catalog 10 x 15
14 ¹ / ₂	Catalog 11 ¹ / ₂ x 14 ¹ / ₂
15 ¹ / ₂	Catalog 12 x 15 ¹ / ₂